

# Faculty of Science (FoS)

## Human Research Ethics: Submission and Meeting dates

2015

### FoS HEAG

Chair: Associate Professor Simon Batterbury (834 49319) [simonpjb@unimelb.edu.au](mailto:simonpjb@unimelb.edu.au)

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# / Year	Faculty of Science (FoS) Human Ethics Advisory Group (HEAG)		Behavioural & Social Sciences Human Ethics Sub-Committee (HESC)	
	Submission Deadline	Meeting Date	Submission Deadline	Meeting Date
1 / 2015	-	-	29 Jan	13 Feb
2 / 2015	28 Jan	11 Feb	26 Feb	13 Mar
3 / 2015	11 Mar	25 Mar	2 Apr	17 Apr
4 / 2015	1 Apr	15 Apr	23 Apr	8 May
5 / 2015	6 May	20 May	28 May	12 Jun
6 / 2015	3 Jun	17 Jun	-	-
7 / 2015	8 Jul	22 Jul	23 Jul	7 Aug
8 / 2015	29 Jul	12 Aug	20 Aug	4 Sep
9 / 2015	26 Aug	9 Sep	17 Sep	3 Oct
10 / 2015	30 Sep	14 Oct	22 Oct	6 Nov
11 / 2015	28 Oct	11 Nov	19 Nov	4 Dec
12 / 2015	18 Nov	2 Dec	-	-

All applications must be **signed (electronic signatures accepted) and lodged online through THEMIS** by **5:00 pm** on the **FoS HEAG submission deadline**. As a guide, new ethics applications submitted by the FoS stated deadline take about six to eight weeks to approve.

**Please note** that the Human Ethics Advisory Group (HEAG) can approve Minimal Risk and Project within a Program applications. All other applications will be referred to the University's Human Ethics Sub-Committee (HESC) for approval following initial reviewing by the FoS HEAG. Please factor this possibility into your research timelines and ensure your ethics application is submitted well before you intend to commence data collection.

All researchers are required to complete an Annual Report each year by 31 December.